



2016

Q3

Audi Pre-Delivery Inspection

Stock No. _____

Dealer Number _____

R.O. No. _____

VIN _____

Road test mileage out _____

Road test mileage in _____

Reminders

- ▶ All items must be completed prior to customer delivery by an Audi technician
- ▶ Audi recommends using an Audi approved battery charger to prevent excessive battery discharge during inspection
- ▶ Refer to the Special functions tab of ODIS Diagnosis using GFF for the PDI function tests
- ▶ It is advised to start ODIS with the engine running to enable all 5F Test Plans in GFF and also to ensure SVM sees all control units during the SVM check vehicle configuration
- ▶ For items marked with *, please refer to the PDI Technician Reference Document posted on ServiceNet for additional information

Open Campaigns/Updates

- Check Elsa for open campaigns and updates

Transport Mode Deactivation, DTC Check, Set Service Reminder

- Deactivate vehicle transport mode*
- Set service reminder*
- Set adaption channel to enable CD Ripping (if equipped with NAV)*
- Perform any open campaigns*

Under the Hood Inspection

- Check battery clamps for proper torque*
- Perform a battery test*
- Check all fluid levels and top off if necessary
- Check engine oil level*

Exterior

- Check all key buttons and features*
- Verify power rear lid/tailgate is operational and set default opening height*

Lighting and Windshield

- Test exterior lighting functions
- Install wiper blades
- Test front washers (and headlight washers if equipped)*

Trunk Inspection

- Install wheel bolt cover removal tool from PDI kit into trunk lid toolkit*

Trunk Inspection (continued)

- Verify tool kit is installed securely in luggage compartment
- Set spare tire pressure (See separate "2016 Normal Load Condition Tire Pressure Table" posted on ServiceNet)
- Verify power rear tailgate is operational and set default opening height (if equipped)*

Switches / Outlets and Windows

- Check operation of window, lock, and seat controls*
- Check horn operation
- Inspect mirrors for proper operation*
- Inspect operation of all power outlets*
- Verify operation of all interior lights
- Check panoramic sunroof operation*

Interior

- Verify proper operation of climate control*
- Verify operation of all seat belts and latches
- Verify operation of front Passenger Occupant Detection System

Settings

- Set Time source setting to "GPS" and set Auto daylight savings time to "on."*
- Verify and set language and Measurement Units*
- Verify Voice Activation is operating (if equipped)*
- Set "Music volume while parking" to 6 lines*
- Set dealership location in navigation (if equipped)*



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Media / Radio / SAT

- Insert SD card and test function of all slots
- Verify operation of AMI
- Verify operation of CD/DVD player (if equipped)
- Program the presets to local stations
- Verify HD Radio is turned "off"*

Audi connect (USA ONLY) (if equipped)

- Verify Audi connect Information Packet is present*
- Connect the dealer demo SIM card to verify system connects to mobile network*
- Turn on the wireless network*
- Check Wi-Fi hotspot functionality*
- Enable Google Earth*

On-Hoist Inspection

- Remove transport suspension blocks (follow ELSA instruction)
- Check steering, boots, brake system, hoses, tires and wheels for damage
- Check underside of vehicle for fluid leaks and loose components
- Inspect wheel bolts for proper torque*
- Install wheel bolt covers and center caps as supplied*
- Set and store tire pressures for either sold vehicle OR stock inventory vehicle (See separate "2016 Normal Load Condition Tire Pressure Table" posted on ServiceNet)*

Driving Performance

- Verify engine performance and acceleration*
- Verify transmission operation, including shift paddles (if equipped)
- Calibrate rear view mirror*
- Check steering/tire alignment

Driving Performance (continued)

- Check for squeaks, rattles and wind noise
- Test drive vehicle applying brakes several times*
- Verify hold and release of parking brake
- Verify quality of radio reception in AM/FM/SAT bands

Driver Assistance

- Verify operation of Audi parking system (if equipped)*
- Verify all cruise control functions
- Verify Audi side assist functionality (if equipped)
- Activate NAV and follow directions back to dealership (if equipped)

Post-Road Test Inspection

- Interrogate fault memory and print Diagnostic Log
- Ensure the yellow tire pressure tag is installed on the steering wheel
- Apply Inventory Maintenance Sticker
- Install showroom charger to ensure battery remains charged at all times
- Record final mileage and sign checklist

Technician

I certify that all operations have been completed and this vehicle has been prepared in accordance with Audi Procedures and Quality Standards, and has met the standards for Perfect Delivery.

Technician Signature

Last 8 of VIN

Completion Date