



2018

## A3 e-tron Sportback

### Audi Pre-Delivery Inspection

Stock No. \_\_\_\_\_

Dealer Number \_\_\_\_\_

R.O. No. \_\_\_\_\_

VIN \_\_\_\_\_

Road test mileage out \_\_\_\_\_

Road test mileage in \_\_\_\_\_

#### Reminders

- ▶ All items must be completed prior to customer delivery by an Audi technician
- ▶ Audi recommends using an Audi approved battery charger to prevent excessive battery discharge during inspection
- ▶ ALL PDI function tests must be run in Guided Fault Finding (GFF) only. Do NOT use Guided Functions for any PDI related test as these will not be uploaded to the Paperless Server. Refer to the Special functions tab of ODIS Diagnosis for using GFF for PDI function tests
- ▶ For items marked with \*, please refer to the PDI Technician Reference Document posted on ServiceNet for additional information
- ▶ For items marked with \*\*, follow instructions for stock inventory vehicle

#### Vehicle Preparation

- Check Elsa for open campaigns and updates
- Deactivate vehicle transport mode\*  
This step must be performed with the engine off, and ignition on
- Set adaption channel to enable CD Ripping (if equipped with NAV)\*
- Set service reminder\*
- Perform any open campaigns\*
- Set the service intervals to 10k instead of 5k during PDI or existing 2017 vehicles that are set incorrectly
  1. Click on the "Special functions" tab
  2. Scroll down to 'Maintenance'
  3. Select the 17 - inspection with oil change - 10,000 miles, USA function test
  4. Perform the function test, but make sure you select "USA" as the country variant and when the question "Which service display should be reset?" comes up, select #2 (Oil service display and inspection service display).
  5. Then the MMI® indicator should now properly display the following values
    - Next oil service in 10,000 miles / 365 days
    - Next inspection service at 20,000 miles / 730 days

#### Exterior

- Check all key buttons and features\*
- Inspect the outer door seals at all four doors and clean any visible adhesive using D 002 000 A2 Adhesive Remover or Acetone

#### Lighting and Windshield

- Test exterior lighting functions
- Test front washers (and headlight washers if equipped)\*
- Install wiper blades

#### Trunk Inspection

- Verify tailgate is operational
- Verify operation of emergency release handle
- Install wheel bolt cover removal tool from PDI kit into trunk tool kit\*
- Verify tool kit is installed securely in luggage compartment
- Verify tire repair kit and compressor are present
- Check battery clamps for proper torque\*

#### Interior

- Verify operation of all seat belts and latches
- Check operation of window, lock, and seat controls\*
- Inspect mirrors for proper operation\*
- Check rear view mirror operation\*
- Verify windows can be operated with the key\*
- Verify operation of all interior lights
- Verify operation of heated seats (if equipped)
- Verify operation of manual folding 2nd row
- Verify proper operation of climate control\*
- Inspect operation of all power outlets\*
- Check panoramic sunroof and sunshade operation\*
- Verify the glove compartment opens and closes properly



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#### Interior (continued)

- Verify operation of front Passenger Occupant Detection System

#### Settings

- Verify operation of MMI® touch pad (if equipped)
- Set time source setting to “GPS” and set auto daylight savings time to “on.”\*
- Set Time to “Automatic setting” and “Automatic time zone”
- Verify and set language and measurement units\*
- Verify Speech Dialog System is operating\*
- Set “Entertain. Fad.” in Parking aid to an audible level
- Set dealership location in navigation (if equipped)\*
- Turn off Manual Speed Warning (if equipped)\*

#### Media / Radio / SAT

- Verify operation of all USB ports
- Verify operation of AMI or aux. input (if equipped)
- Verify operation of CD/DVD player (if equipped)
- Insert SD card and test function of all slots
- Program the presets to local stations
- Verify HD Radio is turned “off”\*

#### Audi connect® (USA ONLY) (if equipped)

- Verify Audi connect® Information Packet is present\*
- Check LTE connection is possible (if vehicle is marked retail sold in DMS, data is only available after customer starts 6-month trial in [www.myaudiconnect.com](http://www.myaudiconnect.com))
- Verify system connects to mobile network (if equipped). Review TSB 2042942 for additional information\*
- Turn on the wireless network (if equipped)\*
- Check Wi-Fi® hotspot visibility. No data available at PDI (if equipped)\*
- Enable Google Earth™ (if equipped)\*

#### On-Hoist Inspection

- Remove transport suspension blocks (follow ELSA instruction)
- Check steering, boots, brake system, hoses, tires and wheels for damage
- Check underside of vehicle for fluid leaks and loose components
- Install wheel locks (if equipped)
- Install wheel bolt covers and center caps as supplied\*

#### On-Hoist Inspection (continued)

- Inspect wheel bolts for proper torque\*
- Set and store tire pressures for either sold vehicle OR stock inventory vehicle\*

#### Driving Performance

- Check horn operation
- Verify hold and release of parking brake
- Verify engine performance and acceleration\*
- Verify transmission operation, including shift paddles (if equipped)
- Test drive vehicle applying brakes several times\*
- Check steering/tire alignment
- Check for squeaks, rattles and wind noise
- Calibrate rear view mirror\*
- Verify quality of radio reception in AM/FM/SiriusXM® bands

#### Driver Assistance

- Verify cruise control/ACC functionality (if equipped)
- Verify Audi side assist functionality (if equipped)
- Verify Audi side assist functionality Pre sense® rear (if equipped)\*
- Verify Audi active lane assist functionality (if equipped)
- Verify operation of parking system (if equipped)\*
- Verify operation of High-beam assistant (if equipped)
- Activate NAV and follow directions back to dealership (if equipped)

#### Hybrid Technology

- Verify EV button is operating\*
- Verify charging while braking in recuperation range\*
- Check MMI® and instrument cluster for proper operation mode indication (only shows in MMI® if equipped with NAV)\*
- Set charging timers to default settings
- Verify front charge port is operational\*
- Verify the charging cables and charger are present and operational
- Check the level of the high voltage battery, and charge to full for customer delivery





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## Post-Road Test Inspection

- Interrogate fault memory and upload diagnostic log to GFF Paperless Server
- Perform a battery test\*
- Select reset interval in the MIB Service and Checks menu if it is not displaying correct 10K and 20K intervals
- Ensure the yellow tire pressure tag is installed on the steering wheel
- Apply Inventory Maintenance Sticker\*\*
- Install showroom charger to ensure battery remains charged at all times\*\*

### Technician

I certify that all operations have been completed and this vehicle has been prepared in accordance with Audi Procedures and Quality Standards, and has met the standards for Perfect Delivery.

\_\_\_\_\_  
Technician Signature

\_\_\_\_\_  
Last 8 of VIN

\_\_\_\_\_  
Completion Date

