

2020

**Q5/Q5 e/SQ5**

**Audi Pre-Delivery Inspection**

Stock No. _____	Dealer Number _____	R.O. No. _____
VIN _____	Road test mileage out _____	Road test mileage in _____

**Reminders**

- ▶ All items must be completed prior to customer delivery by a certified Audi technician
- ▶ Audi recommends using an Audi approved battery charger to prevent excessive battery discharge during inspection
- ▶ Guided Fault Finding must be used, session must be completed and sent to GFF Paperless
- ▶ Total PDI Test must be completed prior to any other work involving the scan tool (special function tab -> Total PDI Test)
- ▶ Start Guided Fault Finding with the engine running to insure control modules in transport mode are identified
- ▶ For items marked with \*, please refer to the PDI Technician Reference Document posted on ServiceNet for additional information
- ▶ For items marked with \*\*, follow instructions for stock inventory vehicle

**Vehicle Preparation**

- Check Elsa for open campaigns and updates
- Perform any open campaigns\*
- Verify Audi phone box customer registration form is present in vehicle and add the serial number from Elsa (if equipped). See TSB 2051720
- Set adaption channel to enable CD Ripping using Guided Functions (if equipped with NAV)\*
- Perform any open campaigns\*
- Perform diagnostics work\*
- Install front license plate carrier (if necessary)\*

**Exterior**

- Check all key buttons and features\*
- Check all doors for proper power closing (if equipped)\*
- Inspect exterior for damage, dings, dents and surface scratches. Report and repair any damage **before** delivery to the customer
- Prepare the base bars for customer delivery (install bars only upon customer request)\*

**Lighting and Windshield**

- Test exterior lighting functions
- Test windshield washers. Correct aim if necessary

**Trunk Inspection**

- Verify power tailgate is operational and set default opening height\*-

**Trunk Inspection (continued)**

- Install wheel bolt cover removal tool from PDI kit into trunk tool kit\*
- Verify tool kit is installed securely in luggage compartment
- Verify inflatable spare tire and compressor are present
- Set spare tire pressure\*
- Check battery clamps for proper torque\*
- Verify operation of luggage cover

**Interior**

- Verify operation of all seat belts and latches
- Check operation of window, lock, and seat controls\*
- Inspect mirrors for proper operation\*
- Check rear view mirror operation\*
- Verify operation of all interior lights
- Check heated steering wheel operation (if equipped)
- Verify SOS button is green and Roadside assistance button LED will remain off. Reference TSB 2052299 if issues occur
- Verify operation of heated seats
- Verify operation of ventilated seats (if equipped)
- Verify operation of rear heated seats (if equipped)
- Verify operation of manual folding 2nd row
- Verify proper operation of climate control\*
- Inspect operation of all power outlets\*
- Check panoramic sunroof and sunshade operation (if equipped)\*



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**Interior (continued)**

- Verify the glove compartment opens and closes properly
- Verify operation of front Passenger Occupant Detection System

**Settings**

- Verify operation of MMI® touch pad (if equipped)
- Set Time source setting to “GPS” and set Auto daylight savings time to “on”\*
- Set Time to “Automatic setting” and “Automatic time zone”
- Verify and set language and measurement units\*
  - For the Q5 TFSI e:  
Go to the Menu – MMI Settings – Measurement Units – E-motor consumption – change to mi/kWh
- Verify Speech Dialog System is operating\*
- Set “Entertain. Fad.” in Parking aid to an audible level\*
- Set “Music volume while parking” to 6 lines\*
- Set dealership location in navigation (if equipped)\*
- Turn off Manual Speed Warning (if equipped)\*

**Media / Radio / SAT**

- Verify operation of all USB ports
- Verify operation of AMI or aux. input (if equipped)
- Verify operation of CD/DVD player (if equipped)
- Insert SD card and test function of all slots
- Program the presets to local stations
- Verify HD Radio is turned “off”\*

**Audi connect® (USA ONLY) (if equipped)**

- Turn on the Wi-Fi® hotspot (if equipped)\*
- Check Wi-Fi® hotspot visibility. No data available at PDI (if equipped)\*
- Enable satellite map view for navigation (if equipped)\*

**On-Hoist Inspection**

- Remove transport suspension blocks (follow ELSA instruction)
- Check steering, boots, brake system, hoses, tires and wheels for damage
- Check underside of vehicle for fluid leaks and loose components
- Install wheel locks (if equipped)
- Install wheel bolt covers and center caps as supplied\*

**On-Hoist Inspection (continued)**

- Inspect wheel bolts for proper torque\*
- Set and store tire pressures for either sold vehicle **OR** stock inventory vehicle\*

**Driving Performance**

- Check horn operation
- Verify hold and release of electronic parking brake
- Verify engine Start-Stop System functionality\*
- Verify engine performance and acceleration\*
- Verify transmission operation, including shift paddles (if equipped)
- Test drive vehicle applying brakes several times\*
- Check adaptive air suspension in all positions (if applicable)
- Check steering/tire alignment
- Check for squeaks, rattles and wind noise. Repair any squeaks, rattles or wind noises **before** delivery to the customer
- Calibrate rear view mirror\*
- Verify quality of radio reception in AM/FM/SiriusXM® bands

**Driver Assistance**

- Verify cruise control/ACC with Stop & Go functionality (if equipped)
- Verify Audi side assist functionality (if equipped)
- Verify Audi side assist functionality Pre sense® rear (if equipped)
- Verify Audi active lane assist functionality (if equipped)
- Verify operation of parking system (if equipped)\*
- Verify operation of Traffic Sign Recognition (if equipped)
- Verify all vehicle Head-up display functionality (if equipped)\*
- Verify operation of High-beam assist
- Activate NAV and follow directions back to dealership (if equipped)

**Post-Road Test Inspection**

- Interrogate fault memory and upload Diagnostic Log to GFF Paperless Server
- Check service interval and verify correct interval is displayed
- Check engine oil level\*
- Check all fluid levels and top off if necessary
- Ensure the yellow tire pressure tag is installed on the steering wheel



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**Post-Road Test Inspection (continued)**

- Apply 30 Day Inventory Maintenance Sticker\*\*
- Install showroom charger to ensure battery remains charged at all times\*\*

**Technician**

I certify that all operations have been completed and this vehicle has been prepared in accordance with Audi Procedures and Quality Standards, and has met the standards for Perfect Delivery.

\_\_\_\_\_  
Technician Signature

\_\_\_\_\_  
Last 8 of VIN

\_\_\_\_\_  
Completion Date