



2020

**A4/S4/A4 allroad**

**Audi Pre-Delivery Inspection**

Stock No.

Dealer Number

R.O. No.

VIN

Road test mileage out

Road test mileage in

### Reminders

- ▶ All items must be completed prior to customer delivery by a certified Audi technician
- ▶ Audi recommends using an Audi approved battery charger to prevent excessive battery discharge during inspection
- ▶ Guided Fault Finding must be used, session must be completed and sent to GFF Paperless
- ▶ Total PDI Test must be completed prior to any other work involving the scan tool (special function tab -> Total PDI Test)
- ▶ Start Guided Fault Finding with the engine running to insure control modules in transport mode are identified
- ▶ For items marked with \*, please refer to the PDI Technician Reference Document posted on ServiceNet for additional information
- ▶ For items marked with \*\*, follow instructions for stock inventory vehicle

### Vehicle Preparation

- Check Elsa for open campaigns and updates
- Verify Audi phone box customer registration form is present in vehicle and add the serial number from Elsa (if equipped). See TSB 2051720
- Perform any open campaigns\*
- Perform diagnostic work\*
- Perform TSB 2058096/1 “91 Audi connect has no function, SOS LED is off, and SOS warning message in FPK”
  - Perform MMI Menu Reset: 5F-Information Electronics >> Guided Functions >> Basic Settings >> Reset MMI Menu Settings
  - Deactivate privacy mode: Main Menu >> Privacy >> Activate Privacy Settings (Turn off)
  - Turn Vehicle Off and allow Bus Sleep Cycle
- Install front license plate carrier (if necessary)\*

### Exterior

- Check all key buttons and features\*
- Inspect exterior for damage, dings, dents and surface scratches. Report and repair any damage **before** delivery to the customer

### Lighting and Windshield

- Test exterior lighting functions
- Test windshield washers. Correct aim if necessary

### Trunk Inspection

- Verify trunk is operational
- Verify operation of emergency release handle
- Install wheel bolt cover removal tool from PDI kit into trunk tool kit\*
- Verify tool kit is installed securely in luggage compartment
- Verify inflatable spare tire and compressor are present
- Set spare tire pressure\*
- Check battery clamps for proper torque\*

### Interior

- Verify operation of all seat belts and latches
- Check operation of window, lock, and seat controls\*
- Inspect mirrors for proper operation\*
- Check rear view mirror operation\*
- Verify operation of all interior lights
- Verify operation of heated seats
- Verify operation of heated rear seats (if equipped)
- Verify operation of ventilated seats (if equipped)
- Verify proper operation of climate control\*
- Inspect operation of all power outlets\*
- Check panoramic sunroof and sunshade operation\*
- Verify the glove compartment opens and closes properly
- Verify operation of front Passenger Occupant Detection System



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### Audi Pre-Delivery Inspection

#### Settings

- Set Time source setting to “GPS” and set Auto daylight savings time to “on”\*
- Verify operation of MMI® touch
- Set Time to “Automatic setting” and “Automatic time zone”
- Verify and set language and measurement units\*
- Verify Speech Dialog System is operating\*
- Set “Entertain. Fad.” in Parking aid to an audible level\*
- Set “Music volume while parking” to medium\*
- Set dealership location in navigation (if equipped)\*
- Turn off Manual Speed Warning (if equipped)\*

#### Media / Radio / SAT

- Verify operation of aux. input
- Insert SD card and test function of all slots
- Verify HD Radio is turned “off”\*

#### On-Hoist Inspection

- Remove transport suspension blocks (follow ELSA instruction)
- Check steering, boots, brake system, hoses, tires and wheels for damage
- Check underside of vehicle for fluid leaks and loose components
- Inspect wheel bolts for proper torque\*
- Install wheel locks (if equipped)
- Install wheel bolt covers and center caps as supplied\*
- Set and store tire pressures for either sold vehicle **OR** stock inventory vehicle\*

#### Driving Performance

- Check horn operation
- Verify hold and release of electronic parking brake
- Verify engine Start-Stop System functionality\*
- Verify engine performance and acceleration\*
- Verify transmission operation, including shift paddles
- Test drive vehicle applying brakes several times\*
- Check steering/tire alignment
- Check for squeaks, rattles and wind noise. Repair any squeaks, rattles or wind noises **before** delivery to the customer
- Calibrate rear view mirror\*
- Verify quality of radio reception in AM/FM/SiriusXM® bands

#### Driver Assistance

- Verify cruise control/ACC functionality (if equipped)
- Verify Audi side assist functionality (if equipped)
- Verify operation of parking system (if equipped)\*
- Verify all vehicle Head-up display functionality (if equipped)\*
- Activate NAV and follow directions back to dealership (if equipped)

#### Post-Road Test Inspection

- Verify SOS button is green and Roadside assistance button LED will remain off
  - It may take up to 20 minutes for the emergency call system to activate (LED turns green) after flight/transport mode deactivation
  - The vehicle must not be delivered to the customer if the emergency call function has not been successfully activated (LED lights up in green)
- Interrogate fault memory and upload Diagnostic Log to GFF Paperless Server
- Check service interval and verify correct interval is displayed
- Check engine oil level\*
- Check all fluid levels and top off if necessary
- Ensure the yellow tire pressure tag is installed on the steering wheel
- Apply 30 Day Inventory Maintenance Sticker\*\*
- Install showroom charger to ensure battery remains charged at all times\*\*

#### Audi connect® (USA ONLY) (if equipped)

- Turn on the Wi-Fi® hotspot (if equipped)\*
- Check Wi-Fi® hotspot visibility. No data available at PDI (if equipped)\*
- Enable satellite map view for navigation (if equipped)\*



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**Technician**

I certify that all operations have been completed and this vehicle has been prepared in accordance with Audi Procedures and Quality Standards, and has met the standards for Perfect Delivery.

\_\_\_\_\_  
Technician Signature

\_\_\_\_\_  
Last 8 of VIN

\_\_\_\_\_  
Completion Date

