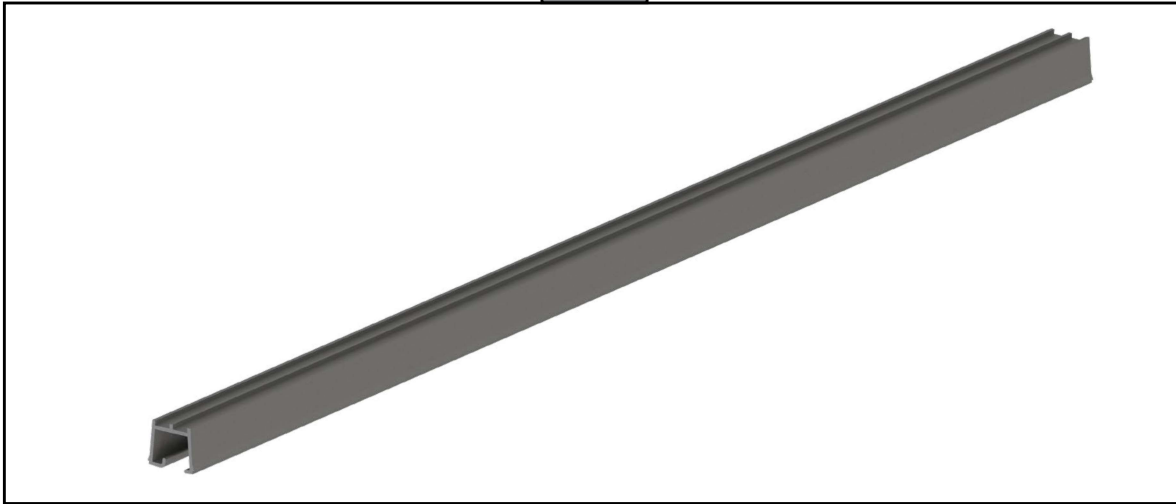


## WINDOWS

### Purpose

This document outlines the procedure for replacing the vertical sash track, part number 306605, (Fig. 1) in an 8800 series window vent. This part can be used for the right and left side replacement. See Note on page 3 for track adjustment.

Fig. 1



### Safety

Read and understand all instructions before installing or operating this product. Adhere to all safety labels.

#### **⚠ CAUTION**

The "CAUTION" symbol above is a sign that a procedure has a safety risk involved and may cause personal injury, product and/or property damage if not performed safely and within the parameters set forth in this document.

#### **⚠ CAUTION**

Use appropriate personal protective equipment (PPE) for the procedure being performed.

#### **⚠ CAUTION**

Moving parts can pinch, crush or cut. Keep clear and use caution.

### Resources Required

- Phillips screw bit
- Needle nose pliers
- Tube of caulk

WINDOWS

## Procedure

**NOTE:** This procedure needs to be performed from the backside of the window.

### Removal

1. Locate the screw towards the top of the window on the fixed side of the glass (Fig. 2A).

Fig. 2

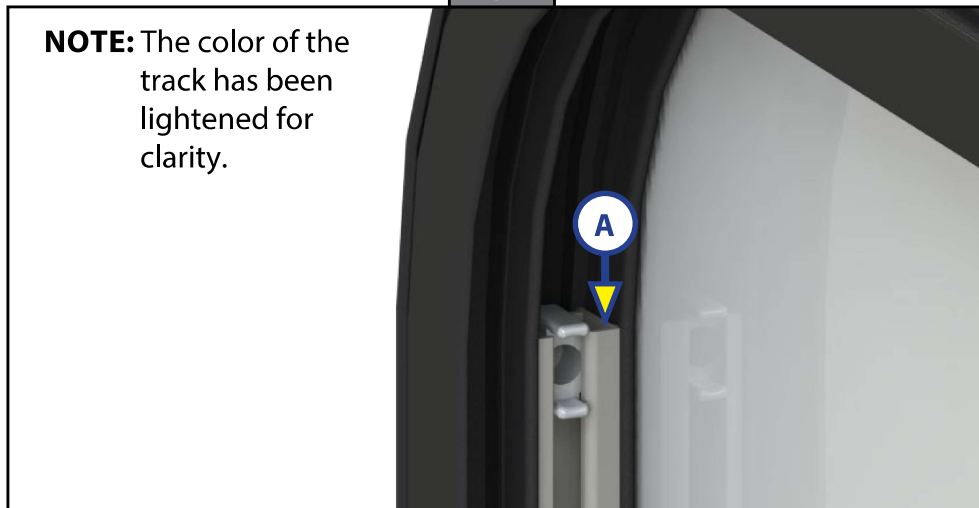


2. Remove the screw and retain for re-installation.
3. Open the vent sash.
4. Using needle nose pliers, lift and pull the track (Fig. 3A) out of the window, making sure to pull the track from the end where the screw was located.

**NOTE:** If replacing only one track, compare the removed track to the new one to make sure the holes for the side latch match. This will verify that the new track will match the other side and latch evenly.

Fig. 3

**NOTE:** The color of the track has been lightened for clarity.





# 8800 SERIES WINDOW VENT VERTICAL SASH TRACK ADJUSTMENT OR REPLACEMENT

TI-368

## WINDOWS

### Installation

1. Insert a dab of caulk in the screw hole to help prevent leaks.

**NOTE:** The seal of caulk on the outside of the frame has been broken and cannot be recaulked if the window is installed in a unit. If the window is not installed, caulk the screw on the outside of the frame.

2. Start installing the new track in the window, making sure it is installed with the thicker side of the track facing towards the front of the frame.
3. Have another person lift the sash as the track is pushed back into the frame.
4. Slide the track into place and re-attach the previously removed screw.

**NOTE:** If the vertical vent is not staying up when latching, the track can be adjusted. Remove the screw on the side that is not latching into the groove in the track. Adjust the track until the latch goes into the groove in the track, then re-insert the screw.