WARRANTY

Purpose

This document outlines the process for a dealer to submit a warranty claim with Lippert Components, Inc.

Introduction

Be sure to verify the warranty status before performing any service work. Warranties will vary from product to product and some OEMs provide extended warranties while others do not. Warranties are designed to replace parts that wear faster than their expected lifespan and not for parts damaged by OEM installation or using the product outside of its intended purpose.

Flat Rate Chart

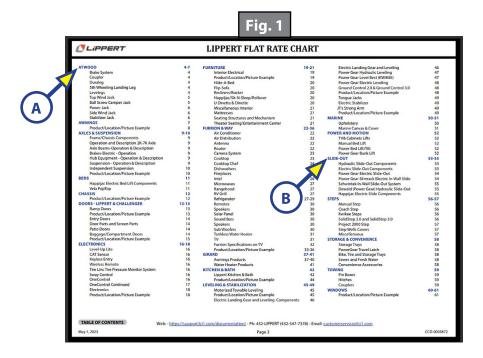
The Flat Rate Chart provides all the information and parameters needed to file a warranty claim as well as access to additional information about Lippert's products. Start by going to https://www.lci1.com/. On the left side of the browser, click on the Support Icon. In the sub-menu, select Flat Rate Chart.



Once open, scroll down to page 2 of the Flat Rate Chart for the keys and items that aid in navigation through the document.

Procedure

- 1. To start navigation through the Flat Rate Chart, scroll to the Table of Contents on page 3.
- 2. The blue headers for each category, (Fig. 1A) in the Table of Contents are clickable and will navigate to that page.
- **3.** As an example for warranty information on a Schwintek In-Wall Slide-out Motor Replacement, click on the header labeled **SLIDE-OUT**, (Fig. 1B).

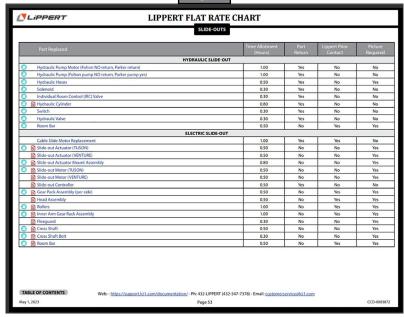




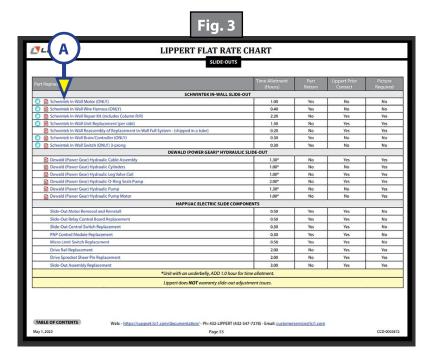
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A. After clicking on **SLIDE-OUT**, the Flat Rate Chart will navigate to the SLIDE-OUTS page, (Fig.2).

Fig. 2



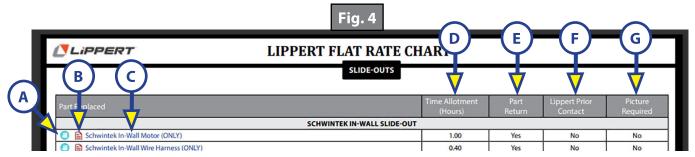
- **B.** Scroll down to the SCHWINTEK IN-WALL SLIDE-OUT section, (Fig.3).
- **C.** Look for the Schwintek In-wall Slide-out Motor (ONLY), (Fig. 3A).





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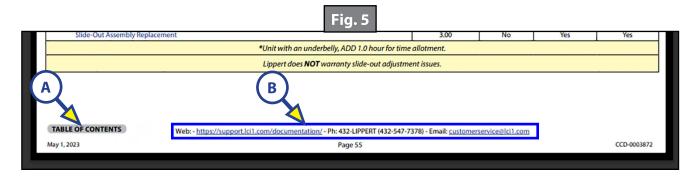
4. There are several available assets on each line of a specific product related to it's warranty and replacement. The details can be seen in the chart detail, (Fig. 4):



- **A.** The Video Icon refers to an online video repair or replacement, usually found on the Lippert YouTube Channel. Click on the icon to access the video.
- **B.** The Document Icon indicates a specific document related to this product. Click on this icon to access the document.
- C. Headers in BLUE are linked to a specific section in the Lippert Support Website for that product. By clicking on the header, access will be gained to the Top Level page for that product providing several documents and options hosts a variety of related information:
 - I. Product Assembly
 - **II.** Product Components
 - III. Manuals
 - IV. Quick Reference
 - V. Technical Information
 - VI. FAQs
 - VII. Videos
- **D.** The Time Allotment, in hours paid for the repair or replacement.
- **E.** The indication if the part needs to be returned to Lippert, Yes or No.
- **F.** Lippert Prior Contact requirement for the warranty work to take place, Yes or No.
- **G.** Picture requirement prior to performing and warranty work, Yes or No.

NOTE: Be sure to also check the bottom of the page for any notes relating to the warranty repair or replacement. The notes will be highlighted in yellow.

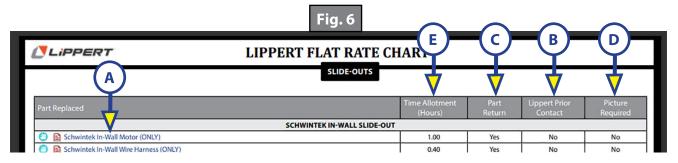
5. Return to the Table of Contents by clicking on the Table of Contents button in the lower left hand corner of the page, (Fig. 5A). At the bottom of the page is the Lippert contact information, (Fig. 5B).



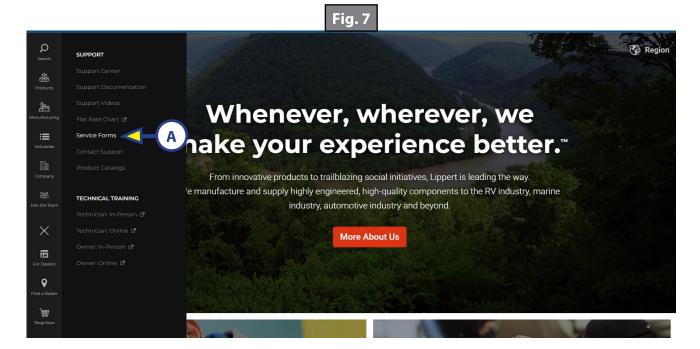
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Claim Process

1. Utilizing the Schwintek Slide-out Motor as an example, (Fig. 6A). For this particular item, no prior authorization is required, (Fig. 6B) to start the service work, the part will need to be returned, (Fig. 6C), therefore, no pictures are required, (Fig. 6D).



- 2. Once the service has been completed, fill out a work order form provided by the dealership or repair facility, or a Lippert Warranty Claims Form that can be found on the website.
- **3.** Go to the Lippert Home Page, (Fig. 7), at www.lci1.com.
 - **A.** Navigate to the Support tab on the left side of the page.



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- **B.** Select Service Forms, (Fig. 7A). The Customer Service and Warranty Forms page will open, (Fig. 8).
- **C.** Click on the Lippert Warranty Claim Form, (Fig. 8A).

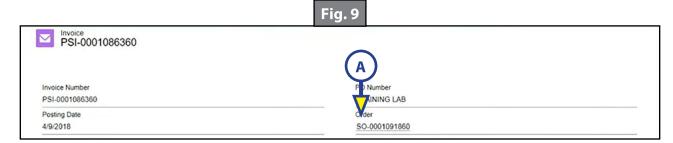
Fig. 8



- **4.** When filling out either the Dealer Claim Form or the Lippert Warranty Claim Form, the following information must be included:
 - A. Dealer Name
 - **B.** Dealer Number
 - C. Contact Information
 - **D.** Address
 - **E.** Retail Customer Information
 - F. RV Unit Information
 - **G.** Detailed explanation of the Service Work performed

NOTE: Send the form with a copy of the part invoice from the Lippert Store or other retailer to dealerclaims@lci1.com to begin the warranty claim process.

- **5.** All parts ordered from Lippert, (Fig. 9), will include a Service Order Number, (Fig. 9A), that should be linked in the Dealer Portal. If the part was purchased from another retailer, the invoice should include:
 - A. Price
 - **B.** Product description
 - **C.** Invoice number
 - **D.** Transaction date



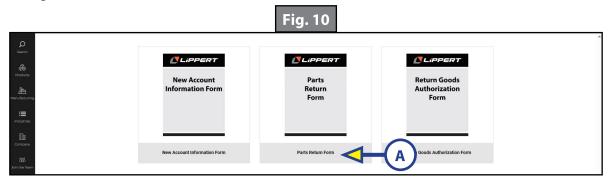


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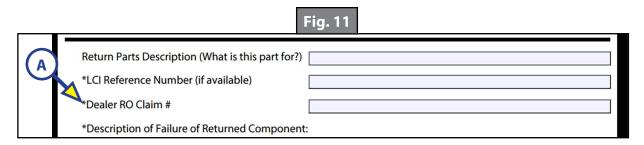
NOTE: If a Lippert SO number is provided, the invoice does not need to be included with the Claim form.

NOTE: These forms and invoices can be mailed in; however, claim processing can be delayed due to postal speed and interruptions. For a timely response and processing, scan and email the forms to dealerclaims@lci1.com.

6. To complete the warranty claim process, the part will need to be returned. This starts by filling out the Part Return Form, (Fig. 10A), found on the Service Forms page previously visited for the Dealer Claim Form, (Fig. 10).



NOTE: Lippert recommends this to be completed after a case number has been assigned so it can be added to the Part Return Form (Fig. 11A).



7. Return the part with the Part Return Form to the Lippert address found at the bottom of the Part Return Form (Fig. 12). To avoid any delays, be sure to use the exact address. Include the case number on the outside of the box.

NOTE: Dealers outside of the United States are not required to return the part; however, extensive photos of the part's various codes, part numbers and any damage or wear are required. Any information missing from the Warranty Claim or Part Form could delay the process and reimbursement for the service work.

Return parts to the following address for UPS, FedEx & U.S. Mail:

LIPPERT COMPONENTS INC.

Attn: Warranty/Ron Summers
2020 Blakesley Pkwy
Bristol, IN 46507
United States

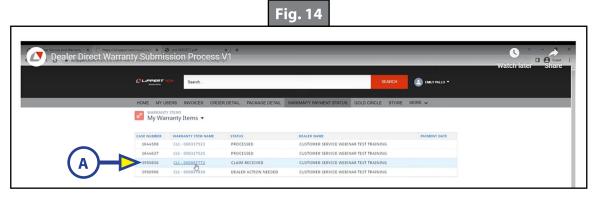


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- 8. Once the forms have been submitted and a case has been created, a confirmation email will be sent. This email will provide reminders for all the steps that must be accomplished for service work to be compensated. Contact information to Lippert Dealer Claims and a link to the Dealer Portal, (Fig. 13A), will also be included so the status of the case can be reviewed.
- **9.** Click on the Warranty Payment Status, (Fig. 13B).



10. Click on the claim for additional information, (Fig. 14A).



11. If the claim is still in the initial stage of processing, it is best to review all aspects of the claim to be sure all criteria for the warranty claim have been met.