Audi

2015
A3/S3/A3 TDI/A3 Cab | Audi Technician Report

Stock No. _____

Dealer Number _____

R.O. No. _____

VIN _____

Road test mileage out _____

Road test mileage in _____

All items must be completed prior to customer delivery by an Audi technician

WARNING: For A3 ONLY - Soak full body cover with water before removal (see TSB 2037319 for details)

**Refer to the Special functions tab of ODIS Diagnosis using GFF for the PDI function tests
**Audi recommends using an Audi approved battery charger to prevent excessive battery discharge during inspection

Open Campaigns/Updates

☐ Check Elsa for open campaigns and updates. Perform campaigns not requiring SVM if applicable. Campaigns requiring SVM should only be performed after the vehicle has been taken out of transport mode.

Battery Inspection

☐ Check battery clamps for proper torque. Re-torque if required

☐ Perform a battery test and attach the results to the this page

Transport Mode Deactivation, DTC check, set service reminder

☐ Deactivate vehicle transport mode (via Special functions –> Service work –> 19-Transport mode activating/deactivating)

☐ Set service reminder (via Special functions –> Service work –> 17-PDI-resetting SRI at PDI, counter reset, etc.)

☐ For vehicles with Audi Navigation Plus, set adaptation channel (via Control Module list –> 5F –> Guided Functions –> 5F Adaption). Also referred to as CD Ripping (Copying customer music from his device to the hard drive of the vehicle)

☐ Perform any campaign update requiring SVM at this time (follow instructions listed in campaign documentation)

Under the Hood Fluid Check and Inspection

☐ Check all fluid levels and top off if necessary

☐ Check engine oil level – fill oil to the max level when the vehicle is at operating temperature

Trunk Inspection

☐ Install wheel bolt cover removal tool from PDI kit and wheel lock key (if applicable) into trunk tool kit under the trunk floor

☐ Set spare tire pressure: *See separate "2015 Normal Load Condition Tire Pressure Table" posted on ServiceNet.*

☐ Verify operation of trunk emergency release handle

Exterior

☐ Install standard wiper blades

☐ Test windshield washers and headlight washers (if equipped) for aim and function

☐ Test exterior lighting functions

☐ Check key functionality: verify vehicle starts and runs with the start/stop button (if equipped), all doors lock/unlock with remote, and the Advanced Key door handle sensors work on the front driver and passenger doors (if equipped)

Interior

☐ Check operation of all switches: locks, windows, seat adjustment, and child safety features

☐ Verify windows roll down and sunroof opens when either the key inserted in the door or holding the unlock button on the remote

☐ Calibrate rear view mirror compass to proper zone and check self-dimming function/lighting (if equipped)

☐ Verify operation of all interior lights

☐ Mirrors: Inspect folding, adjustments, RH tilt in reverse, and memory (if equipped)

☐ Inspect operation of lighter, aux. outlet and rear outlet

☐ Verify operation of all front and rear seat belts and latches

☐ Check horn operation

☐ Check panorama roof operation (open/close/vent/deflector at edge) (if equipped)

☐ Passenger side airbag: Verify operation of Passenger Occupant Detection System

Radio/Media

☐ Verify operation of CD/DVD player (if equipped)

☐ Verify operation of AMI or aux. input (if equipped)

☐ SD card slot: Insert SD card and test function (Test all SD card slots as equipped)

☐ Verify HD Radio is turned "off" in Radio/Settings Menu

Audi MMI/Audi Navigation Plus

☐ Verify and set Language and Measurement Units in Setup/Settings menu

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Audi MMI/Audi Navigation Plus (continued)

☐ Set Time source setting to "**GPS**" and set Auto daylight savings time to "**on**." Change time zone appropriate to the dealer location

☐ Navigation location: Set dealership location (for following back to dealership during road test)

☐ Set the "Music volume while parking" to 6 lines (accessed via MMI rear view camera display:
Settings > Music volume while parking)(applies to vehicles with park assist or rear view camera)

☐ Speech dialogue system (if equipped): Press the "Talk" button and verify several commands

Onboard Video Tutorials

☐ Load Onboard Video Tutorials> Turn ignition on> Insert the Onboard DVD into the DVD Drive>Select the CAR function button. System will initialize>Select the Owner's Man. function by selecting the upper right control button> Select "Yes">Select "CD/DVD"> Select "Start update"> Turn off ignition to start update (the update will take approx. 5 minutes)> Once completed, remove the disk and place back into the case for the next vehicle

Audi connect (USA ONLY) (if equipped)

☐ Verify Audi connect Information Packet is present, including Audi brochure, AT&T brochure, customer SIM card, AT&T Terms & Conditions (T&C)(if applicable)

☐ Connect the **AT&T dealer demo** SIM card to the vehicle and make sure the system fully connects to the wireless network (LTE symbol with service bars)(only applies if in an AT&T service area)

☐ Enable Google Earth in the navigation settings and verify the white Google Logo appears next to the 2G or 3G symbol

☐ Ensure the wireless network is turned on (TEL > Settings > Network connection (Wi-Fi) > select "Visible")

☐ Check Wi-Fi hotspot functionality is enabled and verify the SSID is set to "AUDIXXXXX," where XXXXX = the last five digits of VIN that are automatically preset in the system.

On-Hoist Inspection

☐ Check underside of vehicle for fluid leaks and loose components

☐ Check steering, boots, brake system, hoses, tires and wheels for damage

☐ Remove transport suspension blocks

☐ Inspect wheel bolts for proper torque using torque wrench

On-Hoist Inspection (continued)

☐ Install wheel bolt covers and center caps as supplied

☐ If a known "sold" unit, set to appropriate Normal Load Condition. *See separate "2015 Normal Load Condition Tire Pressure Table" posted on ServiceNet.* If going to stock, set to maximum recommended tire pressures listed on the B-pillar doorjamb, and store tire pressure values in Car/System menu

Road Test

☐ Check for squeaks, rattles and wind noise

☐ Verify engine performance and acceleration

☐ Verify operation of rear view camera and rear parking sensors (if equipped)

☐ Verify Audi side assist functionality (if equipped)

☐ Verify Audi active lane assist functionality (if equipped)

☐ Check steering/tire alignment

☐ Test drive vehicle, applying brakes at least 4 times at 20 mph (35 km/h) to clean brake rotors Check for abnormal noise/vibration/pulsation

☐ Parking brake: Apply and verify hold and release

☐ Verify quality of radio reception in AM/FM/SiriusXM bands

☐ Verify cruise control/ACC (if equipped)

☐ Seat heating (if equipped): Inspect for proper operation

☐ Climate control: Check all functions and ensure proper A/C cooling

☐ Navigation function (if equipped): Activate NAV and follow directions back to dealership

Post-Road Test Inspection

☐ Interrogate fault memory using the Scan Tool and print Diagnostic Log

☐ Record final mileage on checklist and sign checklist

☐ Ensure the yellow tire pressure tag is installed on steering wheel

Showroom Display / Inventory Storage / Demo Vehicle

☐ Install showroom charger to ensure battery remains charged at all times

☐ Apply Inventory Maintenance Sticker

Technician

I certify that all operations have been completed and this vehicle has been prepared in accordance with Audi Procedures and Quality Standards, and has met the standards for Perfect Delivery.

Last 8 of VIN   Technician Signature   Completion Date